



## **LATE REGISTRATION AND REFUND POLICY**

**Terrace Ringette Association**

### **1. Purpose**

The refund of Registrations must take into account TRA's fixed fees that we pay annually to the British Columbia Ringette Association (BCRA) and the Northern League.

### **2. Cancellations I Refunds of Registration**

Cancellations occurring between September 15th and November 30th will only receive the prorated fee for the remaining season, minus a \$25.00 administration fee.

Cancellations after December 1st are not eligible for any refund with the exception of medical reasons supported by a letter from a family physician.

Refund cheques will only be issued after confirmation that the player's cheque has been cashed into the TRA Account.

TRA will issue eligible refund cheques within 60 days of receiving the cancellation request. All cancellation requests must be in writing and to the Attention of the Registrar.

### **3. Example**

A player in U12 cancels their registration on October 5th. Refund would be calculated as follows:

Prorate for Remainder of Season: Oct (26), Nov (30), Dec (31), Jan (31), Feb (28), Mar (31) = 177 days. 177 Days divided by 198 days multiplied by 100 = 89.39%

Petite Fees for the season: \$366.00 (if registered after July 31st) less fixed fees \$116.77 = \$249.23 multiplied by prorated 89.39% = \$222.79 - \$25.00 Administration fee.

Therefore the Refund for this U12 player would be:

\$ 0.00 - Fixed Fee

\$222.79 - Prorated Fee

-\$25.00 - Admin Fee

\$197.79 - Total Refund

#### **4. Late Registration**

Late Player Registration will be accepted on a case-by-case basis each season.

TRA will pro-rate late registration for players registering after January 1 of each year to a maximum of 75% of the current full-season membership fees. Players will have to pay the regular registration fee for that year.